

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION  
FULL COMMISSION  
Meeting Minutes**

January 27, 2016

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**ROLL CALL**

MEMBERS PRESENT:

TED CUSHING  
BUCKY DAILEY  
BOB EGAN  
ROCKY GILNER  
HARLAND LEE  
CRAIG McEWEN  
PAUL MILLAN  
JERRY NELSON  
JERRY NILES  
RON NYE  
THOMAS RUDOLPH  
FRANK SAAL, Jr.  
PAUL SCHUMAN  
EDMUND WAFLE  
DOUG WILLIAMS  
CATHERINE WINEMAN  
KENNETH WINTERS

STAFF PRESENT:

ANDY FAUST  
FRED HEIDER  
DARRYL LANDEAU  
DENNIS LAWRENCE  
PAM WINKELS

GUESTS PRESENT:

DOUG HILL, Outreach Director,  
US Senator Baldwin  
  
KEITH LANGENHAN, Field Services  
Representative, Wisconsin Counties  
Association

MEMBERS NOT PRESENT:

RICHARD BAKOVKA  
GEORGE BORNEMANN  
JIMMY LANDRU, Jr.  
ROBERT LUSSOW  
KIM SIMAC

1.) CALL TO ORDER:

MR. MILLAN called the meeting to order at 11:00 A.M. He stated that MR. LUSSOW was unable to attend the meeting.

2.) AUDIENCE COMMENT:

MR. MILLAN asked if there were any comments from the guests present. He then asked guests to introduce themselves. Guests in attendance were Doug Hill and Keith Langenhan.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. MILLAN asked if there were any additions or corrections to the agenda as mailed. There being none, MR. RUDOLPH made a motion to approve the agenda as mailed, seconded by MR. WAFLE. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF OCTOBER 28, 2015 COMMISSION MEETING:

MR. MILLAN asked if there were any additions or corrections to the minutes as mailed. There being none, MR. CUSHING made a motion to approve the previous meeting minutes, and MR. LEE seconded this motion. Motion carried.

5.) BUSINESS & DISCUSSION:

5.1 Chairperson's Welcome

MR. MILLAN welcomed everyone.

5.2 Executive Committee's Report

MR. MILLAN reported that the Executive Committee discussed a variety of items. The financial report was presented and everything looked good and the annual Audit was scheduled for early March. There was an update on the possibility of Wood

County joining the Commission, and discussion related to a recent staff resignation.

Another topic discussed in the Executive Committee Meeting was the organization's Strategic Plan. The last Strategic Planning effort occurred in 2011, so it is time to start thinking about an update. Other items discussed included the timeline for updating the Employee Handbook, the evaluation and review process of the Executive Director, and national membership discussion.

He also reminded everyone that elections for officers would occur at the April meeting. Nominations are made from the floor during the meeting. Anyone interested should contact the executive director.

### 5.3 Federal Updates

MR. HILL, Outreach Director, US Senator Baldwin, mentioned a variety of federal issues. He mentioned surface transportation, which included rail freight, rail bridge inspections and a waiver for weight truck limits from Wausau to Highway 34. Senator Baldwin supports trade enforcement for paper companies and the reauthorization of broken student loan program. Mr. Hill also supplied a handout regarding Senator Baldwin's "New College Affordability Campaign."

MR. LANGENHAN, Field Services Representative, Wisconsin Counties Association, stated that many bills are being introduced daily. He believes the Shoreline Zoning bill will pass. He also mentioned a few specific bills that he doubts will pass.

### 5.4 Establish Comprehensive Economic Development Strategy Ad-Hoc Committee

MR. LAWRENCE stated that as a federally designated economic district the NCWRPC is required to prepare a Comprehensive Economic Development Strategy for the region. Every three to five years the CEDS undergoes a major update. In other years there is a status report called the performance report. At the next meeting the 2015-16 performance report will be reviewed.

That will serve as the kick off of the next major update of the CEDS which will occur over 2016 with adoption in early 2017.

The update will include economic and demographic trend as well as an overall regional strategy. The following Commissioners volunteered to be on the Ad-Hoc CEDS Oversight Committee: MR. RUDOLPH, MR. NYE, MR. CUSHING, MR. EGAN, MR. NELSON, and MR. WAFLE. The Committee will also include economic development professionals. The Committee will likely meet two to three times over late summer and fall.

5.5 Resolution 2016-1: DOT Transportation Alternative Program Grant-Regional Safe Routes to School

MR. LANDEAU briefly explained the Safe Routes to School Program and application process. A handout included a map showing the school districts involved. In this Resolution, NCWRPC is pledging that if a grant is received, NCWRPC has the funds to match. These funds are already in our reserve account. A total of up to \$36,592 would be dedicated to this effort.

MR. WILLIAMS made a motion to approve Resolution 2016-1: DOT Transportation Alternative Program Grant-Regional Safe Routes to School, and MR. NYE seconded this motion. Motion carried.

5.6 Presentation: NCWRPC Program Area Overview

MR. LAWRENCE provided an overview of the five main work areas staff provide assistance throughout the region. These are: Economic Development (ED), Geographic Information Systems (GIS), Intergovernmental Coordination (IGOV), Land Use (LU), and Transportation (TR).

NCWRPC staff then presented a detailed overview of projects completed over the year and some new projects just beginning. MR. LAWRENCE started with several Economic Development projects, including grant administration, economic development components of comprehensive plans, the Comprehensive Economic Development Strategy (CEDS), assisting economic development organizations and local communities.

In addition NCWRPC, in partnership with WEDC, provides Economic Modeling Software International assistance to members throughout the region. He also reviewed the North Central Wisconsin Development Corporation revolving loan funds.

MR. FAUST reviewed Geographic Information Systems (GIS) and Intergovernmental Coordination (IGOV). GIS entails project mapping and graphics, data creation/editing, special GIS projects and IT support. IGOV includes such programs as NEWCOM (Northeast Wisconsin Public Safety Communications), NSIC (Northeast/Northwest Interoperability Council), WROC (Wisconsin Regional Orthophotography Consortium), and NCSWC (North Central Wisconsin Stormwater Coalition). MR. HEIDER presented information regarding NCSWC. MR. LAWRENCE mentioned that the WROC effort was a true regional effort that expanded beyond our region and covered most of the state.

MR. HEIDER reviewed Land Use (LU), which includes outdoor recreation planning and natural resource based planning. MR. LAWRENCE then discussed the various comprehensive plans and redevelopment plans completed over the year.

MR. LANDEAU reviewed Transportation (TR). Such projects as the Regional Livability Plan, Northwoods Rail Transit Commission, US DOT TIGER application process, Nicolet-Wolf River Scenic Byway Development, and Bike and Pedestrian planning fall under Transportation, in addition to many others.

## 5.7 2016 Work Program Adoption

MR. LAWRENCE mentioned that the work program is laid out in the five basic program areas just presented. He overviewed the various projects underway and soon to start for 2016. In total there are 66 projects already identified, which includes eleven Economic Development, twelve Geographic Information Systems, eight Intergovernmental Cooperation, twenty-eight Land Use, and seven Transportation projects. There are multiple projects in each of our member counties.

He went on to mention the many projects under land use, that include several outdoor recreation plans, land and water resource management plans, all hazard mitigation plans, and many comprehensive plan updates. This is the area that will keep staff the busiest.

MR. McEWEN made a motion to adopt the 2016 Work Program, and MR. DAILEY seconded this motion. Motion carried.

6.) ADJOURNMENT:

MR. LAWRENCE announced that the next meeting would be Wednesday, April 27th, 2016. Two items of interest will be the annual audit and election of officers. The meeting will be held at the same location.

MR. RUDOLPH made a motion to adjourn the meeting at 12:10 PM and MR. WILLIAMS seconded this motion. All were in favor.

Lunch was provided following the meeting.

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The meeting was advertised and open to the public. The meeting was held at the Wausau Entrepreneurial & Education Center, Wausau.

Minutes Approved on April 27, 2016:

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